

## **HEAD – IT**

**Qualification:**

BE / ME (IT / Computer Science), M.Sc. (IT)

**Experience:**

8 to 10 Years of experience of IT management in Corporate Hospital / Hospital affiliated with Medical Colleges.

**Job Description:**

- Responsible for determining the IT Strategy of GAIMS to position IT as a strategic resource.
- Responsible for digitizing and automating operations in GAIMS in line with applicable industry best practices.
- Responsible for enabling decision making through real time accessibility of actionable information by developing and implementing appropriate knowledge management systems and practices
- Responsible for evaluating user needs and system functionality and planning appropriate interventions
- Responsible for planning, developing and implementing IT budgets
- Responsible for identifying best in class service providers to meet IT infrastructure and application requirements of GAIMS.
- Responsible for ensuring adherence to software licensing laws
- Responsible for ensuring adequate system documentation availability by establishing and implementing appropriate standard operating procedures
- Responsible for conducting constant review of the application systems with the users and initiating actions for improvement and enhanced effectiveness
- Responsible for identifying training needs of staff/users and ensure training on critical skill and knowledge requirements
- Responsible for ensuring consistency and transparency in data management on systems
- Responsible for developing and managing crisis management and disaster recovery systems.

**Salary:**

Negotiable and as per the company norms. PF, Bonus & Gratuity applicable as per statutory norms.

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Interested candidate may send their application with detailed resume to:

**Head – HR, Gujarat Adani Institute of medical Sciences,**  
G. K. General Hospital, Opp. Lotus Colony, Bhuj – 370001  
Or email on: [recruitment@gaims.ac.in](mailto:recruitment@gaims.ac.in)