

Date: 08-09-2023

**Important Instruction for Post Graduate Students Batch - 2023**

**Post Graduate વિધાર્થીઓની બેચ - ૨૦૨૩ માટે અગત્યની સૂચના**

**College Reporting: કોલેજ રિપોર્ટિંગ**

- As per the instructions of Admission Committee for Professional Post-Graduate Medical Courses, Gujarat State, <http://www.medadmgujarat.org/pg/home.aspx>, all the admitted students are required to report at the concerned help center to avail admission order specifying Gujarat Adani Institute of Medical Sciences as admitted Institute.
- After Help Centre reporting, students shall report at GAIMS with Original Admission Order for College joining & Hostel allotment.  
ગુજરાત રાજ્યની તબીબી શાખા માટેની એડમિશન કમિટી <http://www.medadmgujarat.org/pg/home.aspx> દ્વારા મળેલ સૂચના મુજબ,  
પ્રવેશ મેળવેલ બધા જ વિધાર્થીઓએ સૌપ્રથમ લાગુ પડતા હેલ્પ સેન્ટર ખાતે રિપોર્ટિંગ કરી ગુજરાત અદાણી ઇન્સ્ટિટ્યૂટ ઓફ મેડિકલ સાઇન્સના નામનો એડમિશન ઓર્ડર મેળવવો.  
હેલ્પ સેન્ટર રિપોર્ટિંગ બાદ મેળવેલ એડમિશન ઓર્ડર સાથે સંસ્થા ખાતે હાજર થવું તેમજ હોસ્ટેલ સુવિધા મેળવવી.
- All PG Students admitted till 2<sup>nd</sup> Round and who will not participate in further Rounds, shall join the Institute on Dt. 11/09/2023 or Dt. 12/09/2023. Hostel shall be allotted during the same time period. Those who have already reported, and hostel allotment is pending shall also join on any of the above dates for hostel allotment.  
બીજા રાઉન્ડ સુધી પ્રવેશ મેળવનાર અને આગળના રાઉન્ડમાં ભાગ ન લેનાર વિધાર્થીઓએ તા. 11/09/2023 અથવા તા. 12/09/2023 દરમિયાન સંસ્થામાં હાજર થવાનું રહેશે. આ જ સમયગાળા દરમિયાન હોસ્ટેલ ફાળવવામાં આવશે. જેમણે પહેલેથી જ રિપોર્ટિંગ કરી દીધી છે અને હોસ્ટેલ ફાળવણી બાકી છે તેઓ પણ ઉપરોક્ત કોઈપણ તારીખે હોસ્ટેલ ફાળવણી માટે હાજર થઈ શકશે.

Monday or Tuesday સોમવાર અથવા મંગળવાર	10:30 AM to 01:00 PM / સવારે ૧૦:૩૦ થી બપોરે ૦૧.૦૦ 3:00 PM to 05:00 PM / બપોરે ૦૩.૦૦ થી સાંજે ૦૫.૦૦
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- **All PG Students shall submit undertaking duly notarized on Rs. 300/- Stamp paper as per enclosed Format. (Enclosure - 1)**
- **Students are required to bring a cheque book for submitting 5 PDCs (Post Dated Cheques) for their remaining tuition fees.**
- **Students shall click on below link to join **GAIMS PG Batch 2023 WhatsApp group**:**  
<https://chat.whatsapp.com/Gstb5loQV3KBhxNezI7NDx>

All the queries related to joining to be put in the WhatsApp group.

GAIMS PG બેચ 2023ના એડમિશન સંબંધિત તમામ પ્રશ્ન માટે WhatsApp ગ્રુપમાં જોડાવા વિધાર્થીઓએ નીચેની લિંક પર ક્લિક કરવાનું રહેશે:

<https://chat.whatsapp.com/Gstb5loQV3KBhxNezI7NDx>

For any reporting related query, please contact: **Mr Indrajit Bhatt: 9726430732**

**STUDENT INFORMATION FOR  
Hostel Accommodation Facility (Batch 2023)**

Students admitted till 2<sup>nd</sup> Round and who will not participate in further rounds, shall join the Institute on Dt. 11/09/2023 or Dt. 12/09/2023 for hostel allotment. Hostel Fees once paid shall not be refundable, only security deposit shall be refundable. Those who have already reported, and hostel allotment is pending shall also join on any of the above dates for hostel allotment.

બીજા રાઉન્ડ સુધી પ્રવેશ મેળવનાર અને આગળના રાઉન્ડમાં ભાગ નહીં લેનારા વિદ્યાર્થીઓએ હોસ્ટેલ ફાળવણી માટે તા. 11/09/2023 અથવા તા. 12/09/2023 દરમિયાન સંસ્થામાં હાજર રહેવાનું રહેશે. હોસ્ટેલ ફી એકવાર ભરી દીધા પછી પરત મળી શકશે નહીં. માત્ર સિક્યોરિટી ડિપોઝિટ પરત મળી શકશે. જેમણે પહેલેથી જ રિપોર્ટિંગ કરી દીધી છે અને હોસ્ટેલ ફાળવણી બાકી છે તેઓ પણ ઉપરોક્ત કોઈપણ તારીખે હોસ્ટેલ ફાળવણી માટે હાજર થઈ શકશે.

Hostel room shall be allotted only after fulfilling all the formalities and payment of accommodation charges. Accommodation charges shall be paid for one full term i.e., six months.

❖ **Hostel Fees Charges for six months: Rs. 50,000/-**

પ્રવેશ તથા રિપોર્ટિંગની પ્રક્રિયાઓ પૂર્ણ કર્યા બાદ તથા છાત્રાલયની ફી ભર્યા પછી જ છાત્રાલય સુવિધાનો લાભ મેળવી શકાશે. વિદ્યાર્થીઓને ૦૬ મહિનાની ફી ભરવાની રહેશે.

➤ **છાત્રાલયની સુવિધા સાથેની ફી: ૫૦,૦૦૦/-**

❖ **Students shall deposit a refundable security deposit of Rs 50,000/- વિદ્યાર્થીઓને રૂ. ૫૦,૦૦૦/- ડિપોઝિટ ભરવાની રહેશે જે પરત મળવા પાત્ર છે.**

❖ Students shall pay the fees through **Demand Draft** in favor of **"Gujarat Adani Institute of Medical Sciences" Payable at Bhuj** OR **QR Code** available at college.

વિદ્યાર્થીઓ **" Gujarat Adani Institute of Medical Sciences" Payable at Bhuj** ના નામે ડિમાન્ડ ડ્રાફ્ટથી અથવા QR Code થી રૂબરૂ સંસ્થા ખાતે ફી જમાં કરાવી શકે છે.

➤ **Hostel Fees once paid shall not be refundable, only security deposit shall be refundable.**

છાત્રાલયની ફી ભરી દીધા બાદ તે પાછી મળી શકશે નહીં, માત્ર ડિપોઝિટ રકમ જ પરત મળવા પાત્ર છે.

**For any Hostel related query, please contact:**

**છાત્રાલય સંબંધિત વધુ જાણકારી મેળવવા માટે નીચે જણાવેલ નંબર પર સંપર્ક કરવો:**

**Mr Dharmesh Panchal: 9099991404 શ્રી ધર્મેશ પંચાલ: ૯૦૯૯૯૯૧૪૦૪**

**Note: Accommodation charges once paid shall not be refunded.**

**નોંધ : છાત્રાલયની રકમ જમાં કરી દીધા પછી પરત મળી શકશે નહીં.**

**3 Days Orientation Program has been scheduled for PG Batch 2023.**

### **Important Instruction for Post Graduate Students**

- All the admitted students are required to report at the Institute between – 10:30 AM to 01:30 PM & 3:00 PM to 05:00 PM
- Students are required to bring a cheque book for submitting 5 PDCs (Post Dated Cheques) of their remaining tuition fees.
- Students are required to bring Demand Draft in the name of "GUJARAT ADANI INSTITUTE OF MEDICAL SCIENCES" payable at Bhuj for Hostel fees Rs. 50,000/- 1<sup>st</sup> term and refundable security deposit Rs. 50,000 at the time of joining.
- Hostel room shall be allotted only after fulfilling all formalities and payment of fees as well as security deposit.

#### **Following documents to be submitted in original:**

<b>Sr.</b>	<b>Particulars</b>
1	Admission Order
2	Original Document Submission to ACPPGMC Receipt
3	Fee Receipt
4	Free Fee Receipt Card (For Reserve Category-if Applicable)
5	4 Passport Size Photographs

#### **Self-Attested copies of following documents [2 sets]:**

<b>Sr.</b>	<b>Particulars</b>
1	10th Mark sheet
2	12th Mark sheet
3	School Leaving Certificate
4	MBBS Degree Certificate
5	MBBS Mark sheet [1st, IIInd, IIIrd Part I and II]
6	MBBS Passing Certificate
7	12 Months Internship Completion Certificate
8	Migration Certificate
9	Attempt Certificate
10	NEET PG Mark sheet
11	Provisional / Permanent registration of Gujarat Medical Council/ MCI
12	Cast Certificate in case of SC/ST/SEBC Candidate
13	Non- Creamy Layer Certificate for SEBC candidate.
14	Physical Disability Certificate (Only for PH Category Students)
15	Address Proof (Copy of: Passport, Electricity Bill, BSNL Landline Bill, DL)
16	AADHAR CARD
17	PAN CARD
18	Cancelled Cheque
19	EWS Certificate
20	PG Resident Undertaking as per Enclosure – 01
21	COVID-19 Double Vaccination Certificate

For more details, contact: **Mr. Indrajit Bhatt – 9726430732**

For Hostel Accommodation details, contact: **Mr. Dharmesh Panchal – 9099991404**

**Student's Information Form – PG**

**Note: Please Fill Form in Capital Letters only**

PG Course Name : \_\_\_\_\_ Date of Admission: \_\_\_\_\_

State Quota  Mgmt Quota  NRI Quota  University Quota

Student's Name : \_\_\_\_\_

SURNAME FIRST NAME FATHER'S NAME

Father's Name : \_\_\_\_\_

Mother's Name : \_\_\_\_\_

Recent  
Passport size  
Photograph

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

District : \_\_\_\_\_ Pin Code: \_\_\_\_\_

Email Address : \_\_\_\_\_

Residence Phone : \_\_\_\_\_ Self Mobile : \_\_\_\_\_

Father's Occupation: \_\_\_\_\_ Father's Mobile : \_\_\_\_\_

Mother's Occupation: \_\_\_\_\_ Mother's Mobile : \_\_\_\_\_

Date of Birth : \_\_\_\_\_ Gender : \_\_\_\_\_

Blood Group : \_\_\_\_\_ Cast Category : \_\_\_\_\_

Admission Category : Open / EWS / SEBC / SC / ST / PH / Other

Council Registration No. UG : \_\_\_\_\_

Name of the Council registered with : \_\_\_\_\_

Percentile Score of NEET PG : \_\_\_\_\_

All India Rank : \_\_\_\_\_ State Merit No : \_\_\_\_\_

Category Merit : \_\_\_\_\_ University Merit : \_\_\_\_\_

**For Office Use Only**

Hostel Facility : \_\_\_\_\_ (Yes) / (No) Hostel Charges: \_\_\_\_\_

Payment Mode : DD / Cheque / Online Allotted Room no : \_\_\_\_\_

Reported to Institute on : \_\_\_\_\_

Executive Name : \_\_\_\_\_ Sign & Date: \_\_\_\_\_

**PG Resident Undertaking**  
**(Duly notarized on Rs. 300 Stamp Paper)**

I, \_\_\_\_\_ (s/o)/ (d/o) \_\_\_\_\_

Age: \_\_\_\_\_, residing at \_\_\_\_\_

\_\_\_\_\_ enrolled / admitted for  
MD/MS \_\_\_\_\_ program /course at Gujarat Adani Institute  
of Medical Sciences (GAIMS), Bhuj, hereby solemnly undertake that,

1. All information / documents given at the time of application / counselling / joining are true and correct. If anything is found to be incorrect or false or misleading at any time, I understand that my admission shall be cancelled, and I may be prosecuted. I also understand that I shall not be eligible to apply in future and I shall abide by the rules of GAIMS.
2. I am aware that MD/MS \_\_\_\_\_ (course) is of \_\_\_\_\_ years. I am also aware that the entire course fees payable to the Gujarat Adani Institute of Medical Sciences, Bhuj is Rs. \_\_\_\_\_/-, i.e., Rs. \_\_\_\_\_/- per term.
3. I have read and understood the GAIMS' fees policy and I hereby undertake to abide by its rules and regulations.
  - i. I further undertake to deposit the tuition fees, hostel fees, late fees (if any) and any other fees in time as notified from time to time by GAIMS.
  - ii. I also understand that I shall have to deposit late fees due to late payment of tuition fees and/or hostel fees.
  - iii. I also understand that tuition fees, hostel fees and late fees shall not be waived under any circumstances.
  - iv. I undertake to regularly visit the institutes website [www.gaims.ac.in](http://www.gaims.ac.in) and / or Notice board for Fees Circular to abide by the timeline for payment of Tuition Fees and Hostel Fees and shall not wait for last day for payment of tuition fees and hostel fees.



4. I have read and understood GAIMS' hostel policy and undertake to abide by its rules and regulations and shall submit separate undertaking at the time of applying for availing hostel accommodation.
5. I will not indulge in any form of RAGGING (as per University Grant Commission (UGC) / National Medical Commission regulations) and I along with my parents shall submit the online undertaking accordingly on UGC website and copies of both undertakings will be submitted along with this undertaking.
6. I undertake that I shall not participate in any kind of strike or any kind of anti-institutional activity.
7. I have completely read and understood GAIMS' PG leave policy and undertake to abide by its rules and regulations.
  - i. I shall do daily biometric punching while entering and leaving workplace for marking an attendance, basis which stipend will be processed,
  - ii. I shall avail and submit Casual Leave & Academic Leave with prior approval of HOD and Chief or Additional Medical Superintendent / Dean.
  - iii. I shall submit copy of approved leaves regularly on or before 26<sup>th</sup> of each month to HR dept. for processing of stipend.
  - iv. If the copy of approved leave is not submitted in prescribed time limit, then it will be considered as Leave without Pay (LWP).
  - v. The leave will be sanctioned/ rejected depending on the work exigencies without assigning any reason at the sole discretion of the Head of the Department / Chief or Additional Medical Superintendent.
8. If period of leave / LWP / absence is extended beyond permitted duration, I understand that my period of training shall be extended proportionately, and I am aware that I may not be allowed to appear in final year university examination due to this reason and I will not object for the same.

9. I understand that it is not advisable to leave the course after joining GAIMS and before completion of program. I am also aware that if any student, for whatsoever reason, wants to leave the course in between the tenure of the course and due to that vacancy arises, which is not permitted to fill with another student, then it will result into a loss of opportunity for another student as well as a loss of course fee to GAIMS. However, if for any reason, I decide to leave the course before completion of the three years, I am aware that below actions shall be taken against me, and I have no objection and undertake to comply with:

- i. I shall be liable to pay the tuition fees for complete 3 years / 6 terms.
- ii. I also understand that in case I leave the course mid-way, all my deposited amount, tuition fees and university fees will be forfeited, and I will have no claim on it.
- iii. In addition to above 9(i) and 9(ii), I shall also be liable to pay financial penalty as below:

Stage	Non-Clinical Departments	Clinical Departments
Leaving PG course after joining GAIMS and before completion of 12 months.	₹ 10,00,000/-	₹ 5,00,000/-
Leaving PG course between 12 to 24 months of joining GAIMS.	₹ 20,00,000/-	₹ 10,00,000/-
Leaving PG course between 24 to 36 months of joining GAIMS.	₹ 30,00,000/-	₹ 15,00,000/-

- iv. Further, I am also aware that No Objection Certificate, Migration Certificate, Eligibility Certificate, Experience Certificate, or any other certificate / document shall only be issued after completion of all formalities and payment of Fees / Penalties as mentioned in clause 9 above and submission of No Due Certificate duly signed by all concerned departments, and I shall not force the institute in any manner.

10. I undertake to enrol myself for the online research methodology course in time and shall complete the course by the end of second semester as notified by National Medical Commission, New Delhi.
- i. I shall submit the online certificate generated on successful completion of the course (Online examination also) in time.
  - ii. I undertake to enrol myself for Online Research Methodology course within 1 month i.e., \_\_\_\_\_ and submit the copy of enrolment to Academic Dept. If not submitted in time Rs. 100/- per day shall be paid by me or shall be deducted from my stipend.
  - iii. I undertake to submit my research proposal with due approvals from scientific committee and ethics committee before end of 1<sup>st</sup> term or date as notified by GAIMS, for timely submission to the affiliated University.  
If not submitted in time financial penalty of Rs 500/- per day up to delay of 10 days and Rs. 1000/- per day thereafter shall be paid by me or shall be deducted from my stipend.
  - iv. I understand that if I fail to comply with the above regulatory requirement specified by National Medical Commission, New Delhi I shall not be allowed to appear in the final examination of the postgraduate course in which I am enrolled.
11. I shall submit all original documents including GMC Registration, Online Research Methodology Completion Certificate, Research Publication, Conference Attendance Certificate etc. to the Academic Department of GAIMS.
12. I understand that all my original documents shall remain with GAIMS until I successfully complete my postgraduate residency programme and I shall have no objection for the same.
13. I undertake to follow the regulations for residency programme framed and as amended from time to time by the Government of Gujarat / National Medical Commission / affiliated University / any other regulatory body including GAIMS.



14. I will submit the Migration Certificate, if applicable, to affiliated University within 02 Months from date of admission. If not submitted in time, then Rs. 100/- per day shall be paid by me or shall be deducted from my stipend.
15. I shall submit medical fitness certificate issued by the competent authority along with this undertaking.
16. In case I am found to be guilty of any misconduct then I will abide by the decision taken by the disciplinary committee / institutional administration.
17. I shall abide with all rules and regulation prevailing at the time with all addition, amendments, modification, deletion of National Medical Commission, Government of Gujarat, affiliating University and GAIMS.
18. I am aware and I undertake that in the event of breach of any of the conditions of this Undertaking and/or failure on my part to pay the applicable tuition fees / hostel fees / penalties (if applicable), GAIMS is entitled to undertake the appropriate legal proceedings against me, for including, but not limited to, recovering remaining tuition fees / penalties. Furthermore, I agree and confirm that in the event when GAIMS is constrained to resort to legal proceedings for any reason whatsoever, I shall be bound to pay any and all costs that would be incurred to GAIMS for pursuing the said legal proceedings.

<b>Full Name of Candidate</b>		
<b>Admitted in PG Course</b>		
<b>Permanent Address</b>		
<b>Mobile Number</b>		
<b>Email ID</b>		
<b>Place:</b>	<b>Signature of Candidate</b>	
<b>Date:</b>		
<b>Witness 1</b>	<b>Full Name:</b> <b>Address:</b>	<b>Signature</b>
<b>Witness 2</b>	<b>Full Name:</b> <b>Address:</b>	<b>Signature</b>

**Notary:**