

adani™	Gujarat Adani Institute of Medical Sciences G K General Hospital, Bhuj - Kutch	Policy No.	4016
	<b>FEES POLICY</b> (Including Late Payment Charges and Repeater Fees)		

Effective Date: February 01, 2018

Version: 02

## FEES POLICY

**Objective:** To make the students honor their obligation for timely payment of their fees and other charges and to avoid any disciplinary action.

**Applicability:** This policy is applicable to all students studying in GAIMS.

1. Fees will be applicable as decided by the Fee Regulatory Committee – Medical, Gujarat State.
2. Fees will be collected on semester basis only (half of the annual fees)
3. The fees policy consists of regular tuition fee, late payment charges and repeater fee for Under Graduate and Post Graduate Medical courses.

### A: REGULAR TUITION FEES

The fees will be collected as per the orders of Fee Regulatory Committee - Medical, Government of Gujarat as notified from time to time. Time line of submission of applicable fees are given in below table for UG and PG students.

#### For Under Graduate Medical Students

Date of issue of circular for deposit of applicable fees	On or before 15 <sup>th</sup> December and 15 <sup>th</sup> June
Last date of fees submission	15 <sup>th</sup> January and 15 <sup>th</sup> July
Last date of fees submission along with late payment charges	28 <sup>th</sup> / 29 <sup>th</sup> February and 31 <sup>st</sup> August

#### For Post Graduate Medical Students

Date of issue of circular for deposit of applicable fees	15 <sup>th</sup> March and 15 <sup>th</sup> September
Last date of fees submission	15 <sup>th</sup> April and 15 <sup>th</sup> October
Last date of fees submission along with late payment charges	31 <sup>st</sup> May and 30 <sup>th</sup> November

## **B: Late Payment Charges**

### **1. Late deposit of Regular Tuition Fees:**

1.1 Tuition Fees Students who are not paying their Tuition Fees in full amount or are paying part amount, a late fee will be charged according to the following slab:

<b>Period of Late Payment</b>	<b>Govt. Quota Students (UG)</b>	<b>Management / NRI Quota Students (UG) PG Students</b>
Up to 15 days	Rs. 100 / day	Rs. 500 / day
16 to 30 Days	Rs. 200 / day	Rs. 1000 / day
31 to 45 Days	Rs. 300 / day	Rs. 1500 / day

Following actions shall be taken against the students who fail to pay after the end of above period (45 days):

- a. Not to allow student to attend classes, clinics and other academic work.
- b. Not to allow student to fill university examination form.
- c. The College reserves the right to withhold grades, transcripts, degrees/diplomas, and other services.

1.2 For those students belonging to SC/ST category, if the students are not eligible to receive any scholarship, the rules will be same for payment of fees. However, if the student receives scholarship through government / non-government agencies, then the delay in payment of fees will be allowed (with condonement of delayed period of payment) until he /she receives the payment (realization of cheque) in his/her account or Institute receives the payment directly on behalf of students.

1.2.1 However, if the student does not pay within 7 days of receiving scholarship in his/her account, then he/she has to bear the late payment charges as per this policy.

2. **Late deposit of hostel Fees:**

Students/ Interns who have opted to stay at GAIMS' Hostels and are not paying Hostel Fees in time, a late fees will be charged as below,

Period of Late Payment	Rate of Penalty
Upto 15 Days	Rs. 100/ day
16 to 30 Days	Rs. 200/ day

If the payment of fess is not made after the expiry of 1 (One) month from the scheduled payment time- frame, then the Students / Interns will be forced to vacate their Hostel Rooms.

Charges for late deposit of hostel fees will be applicable to those PG students who have upgraded their accommodation other than standard twin sharing.

3. **Late payment of University Examination Fee:**

Students will have to pay University examination fees as per the schedule given by the university. If she/he does not pay examination fees in time, then late payment charges, as decided by the University, will be applicable and she/he is bound to pay the same.

4. **Late deposit of books/Journal/any other study material of Library:**

4.1 Students/ Interns who haven't returned the book/books borrowed from the Library within stipulated time (7 days for Students & 14 days for Interns) will be charged according to the following slabs:

Period of Late Deposit	Charges
Upto 15 days	Rs. 5 / day
Beyond 15 days & upto 30 days	Rs. 10 / day
Beyond 30 days & upto 45 days	Rs. 20 / day

4.2 If the Book is not deposited back in Library within above mentioned time, then student will have to pay applicable late fee and Rs. 250/- as penalty and will be debarred to borrow books further.

4.3 If the book is lost by the student and he/she informs in time then he/she has to pay the cost of the book. If he/she does not inform in time but informs 2 months later then he/she has to pay the cost of the book and also the penalty of Rs.250/- month.

- 4.4 Further, if the book is torn or not kept in good condition then fair charges may be recovered from the students on sole discretion of the Librarian.
5. In case the cheque is returned unpaid by the bank for any reason whatsoever, late payment charges as well as Rs. 250 for cheque return shall be borne by the students.
  6. All parents / students are requested to take a note of this policy and are requested to pay their fees on time to avoid any inconvenience. No request on any ground whatsoever will be entertained in this regard.

### **C : REPEATER FEES POLICY**

1. Repeater Fees will be levied as per the guidelines of FRC as amended from time to time. As on date following is the guideline of FRC,



**Reference:** FRC Letter no: MCE/1004/Fee – Adm(Med.)/ H.Retd.R.S./ Committee/J dated 16/06/2004 with subject: Approval for fees in Self-Finance, Medical/Dental/Physiotherapy/Homeopathy, Colleges.


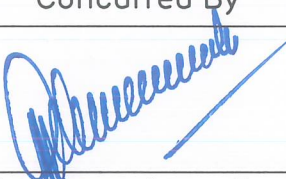
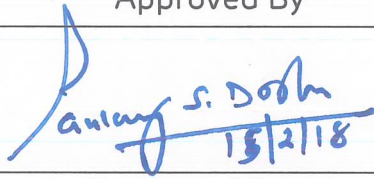
25% of the fees shall be collected from the repeater students a proportionate to the courses / year and subjects. (e. g. if the fees for the course is Rs.1,00,000/- for a given year and there are 4 subjects – 25% fees to be collected which will be calculated i.e. Rs.1,00,000/- divided by 4 subjects which would come to Rs.25,000 p.a. and 25% of Rs.25,000/- is Rs.6,250/- i.e., Rs.3125/- per semester/per subject)

2. It will be applicable to the student(s) who does not pass in first MBBS examination and/or final MBBS part II Examination. The students cannot be promoted to third semester / term [2nd MBBS] unless they clear first MBBS completely. Final MBBS students must reappear in failed subject to qualify for internship, provided other examination are cleared in time.
3. Repeater fees will be levied only when the period of study is extended or is likely to be extended beyond prescribed period of 4.5 years because student has failed in first MBBS or third part II MBBS examination.

4. Repeater fees shall be for the full term (semester) as University may conduct repeater examination within 6 months of declaration of results of regular first or third part-II MBBS examination (as per MCI guidelines).
5. If the student fails again he/she will have to pay the repeater fees once again as per the number of subjects in which he/she will reappear.

The above Policy and rules mentioned hereby are subject to change from time to time and whenever it gets updated, it will be in force and binding to all students / interns. All previous policy will be set aside and updated rules will be applicable with its effective date.

Proposed by	Proposed by	Reviewed By
	S. S - Gandhi	
Arunkumar Gupta Head Academics	Saurin Gandhi Head Admin	Dr. Gurudas Khilnani Dean GAIMS

Reviewed By	Concurred By	Approved By
		 15/2/18
Mayur Shah Head Services, GAIMS	Dr. Gyaneshwar Rao Medical Director GAIMS	Dr. Pankaj Doshi Head, Healthcare Services, Adani Group

Date: 29-07-2020

**NOTE FOR APPROVAL**

**Subject: Addendum to Fees Policy (Version – 2) dated 01-02-2018**

**Note 1. Time Line for Tuition Fees:**

The Medical Council of India, New Delhi in its PUBLIC NOTICE dated 11-06-2020 had notified that

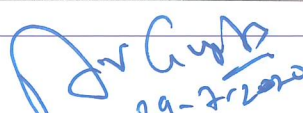
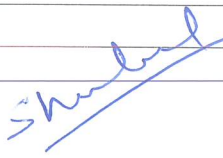
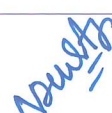
*“The commencement of academic session of PG courses (Broad Specialty) for this year only shall be from 1<sup>st</sup> July 2020 with 31<sup>st</sup> July, 2020 as the last date of admission for the academic session, accordingly.”*

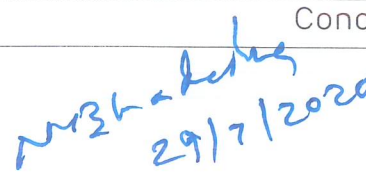
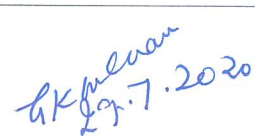

In compliance to above following timeline is proposed which will be applicable for the post graduate students admitted in the year 2020 only.

Date of issue of circular for deposit of applicable fees	15 <sup>th</sup> May and 15 <sup>th</sup> November
Last date of fees submission	15 <sup>th</sup> June and 15 <sup>th</sup> December
Last date of fees submission along with late payment charges	31 <sup>st</sup> July and 31 <sup>st</sup> January

**Note 2. Non Payment of Late Fees by PG Students:**

If for any reason PG student fails to deposit the late payment charges along with the tuition fees then the late payment charges shall be deducted from his/her stipend.

Proposed by		Reviewed By	
 29-7-2020		Approved on Email	
Mr Arunkumar Gupta Head Academics	Dr Shardul Chaurushia Head SS	Mr Mayur Shah Head F & A	Dr Narendra Hirani ADMS

Concurred by		Approved By
 29/7/2020	 29.7.2020	
Dr Nagajan Bhadarka Chief Medical Superintendent	Dr Gurudas Khilnani Dean	Shri Vasant Gadhavi Director Administration

Date: 02-02-2022

**NFA - Time Line for Tuition Fees from Batch 2021-22 only**

**For Postgraduate MD/MS Students:**

The NMC in its PUBLIC NOTICE dated 11-01-2022 (Enclosure - 1) had notified that, "...that academic session for the Broad Specialty Courses for the year 2021 shall commence from 1<sup>st</sup> February 2022...."

***Following timeline is proposed for PG batch 2021-22 only.***

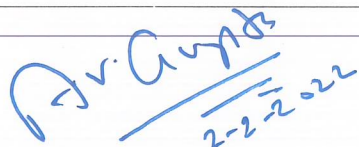
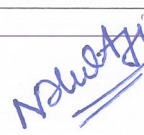
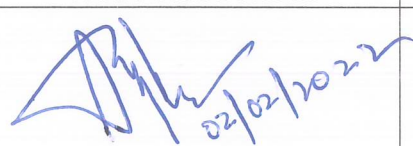
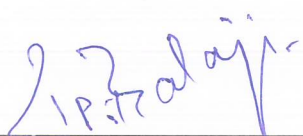
Date of issue of circular for deposit of applicable fees	15 <sup>th</sup> December and 15 <sup>th</sup> June
Last date of fees submission	15 <sup>th</sup> January and 15 <sup>th</sup> July
Last date of fees submission with late payment charges	1 <sup>st</sup> March and 31 <sup>st</sup> August

**For Undergraduate MBBS Students:**

The NMC in its PUBLIC NOTICE dated 01-02-2022 (Enclosure - 2) had notified that, "...that academic session for the MBBS Courses for the year 2021 shall commence from 14<sup>th</sup> February 2022...."

***Below timeline is proposed for MBBS batch 2021-22, which shall be applicable for collection of tuition fees for semester 2 & 3 only and from semester 4<sup>th</sup> onwards above time schedule proposed for PG batch 2021-22 shall be applicable.***

Date of issue of circular for deposit of applicable fees	1 <sup>st</sup> January and 1 <sup>st</sup> July
Last date of fees submission	31 <sup>st</sup> January and 31 <sup>st</sup> July
Last date of fees submission with late payment charges	15 <sup>th</sup> March and 15 <sup>th</sup> September

 2-2-2022	OK Approved on Email dated 02-02-2022	
<b>Mr Arunkumar Gupta</b> Head Academics	<b>Mr Mayur Shah</b> Head F & A	<b>Dr Narendra Hirani</b> Chief Medical Superintendent
 02/02/2022		OK on Email 03-02-2022
<b>Dr A N Ghosh</b> Dean	<b>Dr Balaji Pillai</b> Director Medical	<b>Shri Vasant Gadhavi</b> Trustee and Director

Date: 22-11-2022

NFA - Time Line for Tuition Fees from MBBS and PG Batch 2022 only

**1. For Postgraduate MD/MS Students:**

The MCC, DGHS, GOI in its letter to Secretary NMC, dated 08-09-2022

(Enclosure - 1) had directed that,

*"...new session for PG Courses for the academic year 2022 may be started from 20.10.2022"*

*Following timeline is proposed for PG batch 2022 only.*

Date of issue of circular for deposit of applicable fees	5 <sup>th</sup> March and 5 <sup>th</sup> September
Last date of fees submission	5 <sup>th</sup> April and 5 <sup>th</sup> October
Last date of fees submission with late payment charges	20 <sup>th</sup> May and 20 <sup>th</sup> November

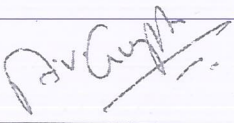
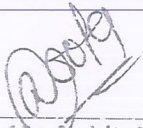
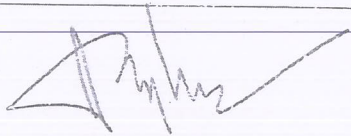
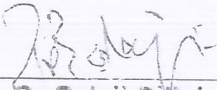
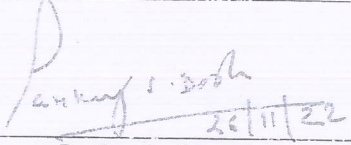
**2. For Undergraduate MBBS Students:**

The NMC in its PUBLIC NOTICE dated 12-10-2022 (Enclosure - 2) had notified that,

*"...the academic calendar for the 2022-'23 batch which shall commence on 15<sup>th</sup> November '22..."*

*Following timeline is proposed for MBBS batch 2022 only.*

Date of issue of circular for deposit of applicable fees	1 <sup>st</sup> April and 1 <sup>st</sup> October
Last date of fees submission	30 <sup>th</sup> April and 31 <sup>st</sup> October
Last date of fees submission with late payment charges	15 <sup>th</sup> June and 15 <sup>th</sup> December

		
Mr Arunkumar Gupta Head Academics	Mr Ankit Mota Financial Controller	Dr A N Ghosh Deen
OK Approved on Email 24-11-2022 (4.58 PM)		
Mr Mayur Shah Head F & A	Sr Balaji Pillai Director Medical	Dr Pankaj Doshi Head Healthcare Services



Date: 02-08-2023

**NFA - Time Line for Tuition Fees from UG and PG Admission Batch 2023 only**

**For Postgraduate MD/MS Students:**

The NMC in its PUBLIC NOTICE dated 25-07-2023 (Enclosure - 1) had notified that, "Commencement of Academic Session for PG Courses will be from 5<sup>th</sup> September, 2023"

**Following timeline is proposed for PG batch 2023 only.**

Date of issue of circular for deposit of applicable fees	20 <sup>th</sup> July & 20 <sup>th</sup> January
Last date of fees submission	20 <sup>th</sup> August & 20 <sup>th</sup> February
Last date of fees submission with late payment charges	05 <sup>th</sup> October & 5 <sup>th</sup> April

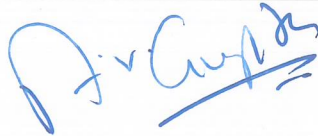
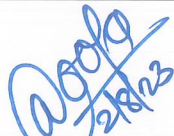
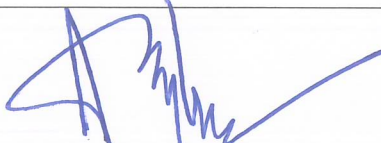
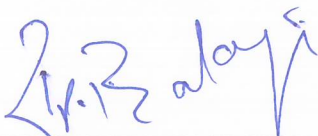
**For Undergraduate MBBS Students:**

The NMC in its PUBLIC NOTICE dated 27-07-2023 (Enclosure - 2) had notified that, "Commencement of Academic Session for UG Courses will be from 1<sup>th</sup> September, 2023"

**Below timeline is proposed for MBBS batch 2023 only.**

Date of issue of circular for deposit of applicable fees	15 <sup>th</sup> July & 15 <sup>th</sup> January
Last date of fees submission	16 <sup>th</sup> August & 15 <sup>th</sup> February
Last date of fees submission with late payment charges	30 <sup>th</sup> September & 31 <sup>st</sup> March

Submitted for kind perusal, concurrence, and approval.

		
Mr Arunkumar Gupta Head Academics	Mr Ankit Mota Financial Controller	Dr A N Ghosh Dean
Approved on E-mail 02-08-2023		Approved on E-mail 04-08-2023
Mr Mayur Shah Head F & A	Dr Balaji Pillai Director Medical	Dr Pankaj Doshi Head Healthcare Services